MyLIM – Changing LIM NetID Password

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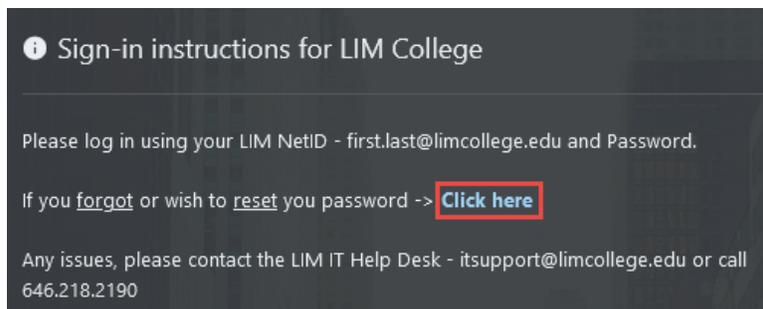Last Modified: 10/25/23
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Overview

The purpose of this document is to assist users with the process for **changing your LIM NetID Password**. You must know your current password to do this. If not, please view the, "Reset Forgotten LIM NetID Password User Guide".

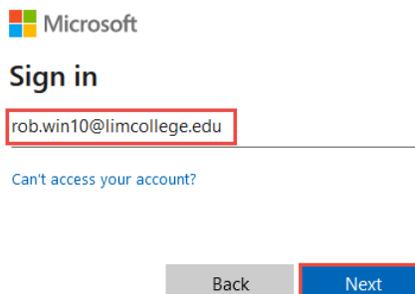**Note:** It is always good practice to routinely change your password or make them stronger.

1. On the 'Welcome to the New myLIM Portal' page (https://mylim.limcollege.edu), click 'Sign in'.
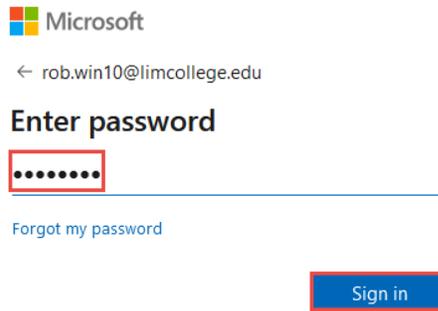

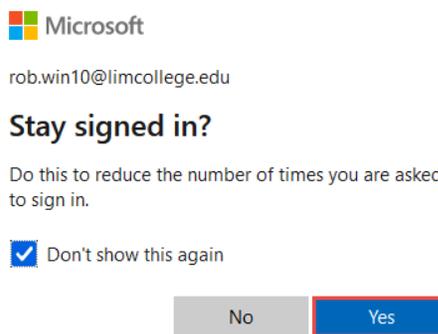2. Within 'Sign-in instructions for LIM College' section, 'Click here'

3. You will now be redirected to enter your LIM College email address. Click 'Next'.
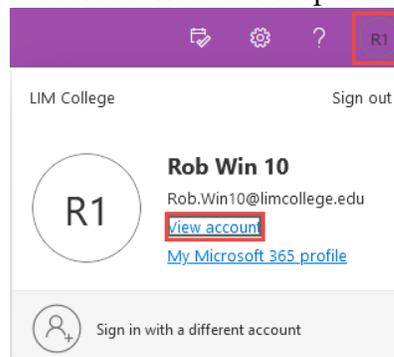
4. Enter your password. Click 'Sign in'.

Microsoft

← rob.win10@limcollege.edu

Enter password

••••••••

Forgot my password

Sign in

5. If you choose to 'Stay signed in', click 'Yes'. To not show this prompt the next time you sign in, check off box 'Don't show this again'.

Microsoft

rob.win10@limcollege.edu

Stay signed in?

Do this to reduce the number of times you are asked to sign in.

☑ Don't show this again

No   Yes

6. Click on your profile icon, then 'View account' from the drop-down menu.

R1

LIM College   Sign out

R1   **Rob Win 10**
       Rob.Win10@limcollege.edu
       View account
       My Microsoft 365 profile

Sign in with a different account
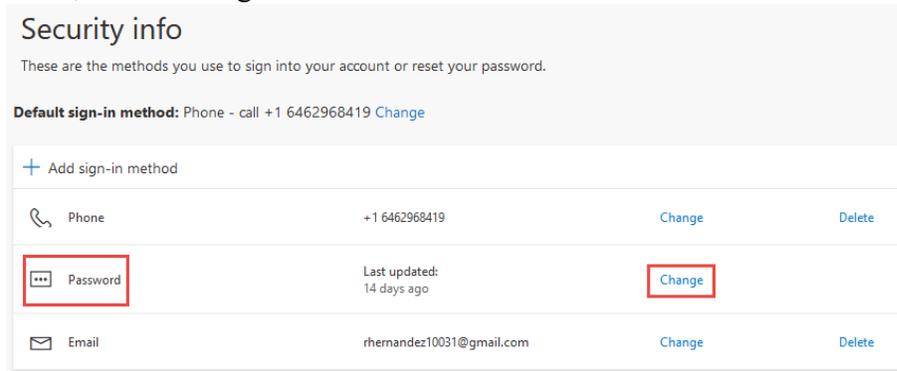
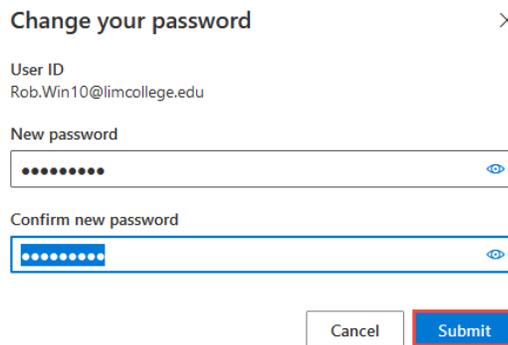7. In the 'Security info' section, click 'UPDATE INFO'.

Security info

Keep your verification methods and security info up to date.

UPDATE INFO ›

8. To change 'Password', click 'Change' from the email section.

    Security info

    These are the methods you use to sign into your account or reset your password.

    Default sign-in method: Phone - call +1 6462968419 Change

    + Add sign-in method

📞 Phone	+1 6462968419		Change	Delete
⋯ Password	Last updated: 14 days ago		Change	
✉ Email	rhernandez10031@gmail.com		Change	Delete

9. Enter and confirm your new password when prompted. Click 'Submit'.
    Reminder: Passwords must be at least seven (7) characters, and include a combination of uppercase, lowercase and at least one number.

    Change your password   ✕

    User ID
    Rob.Win10@limcollege.edu

    New password
    ●●●●●●●●●   👁

    Confirm new password
    ●●●●●●●●●   👁

    Cancel   Submit

10. After changing your password, you will see a message indicating the password was changed successfully. Click 'Done'.

    Success, password changed   ✕

    You can now use your new password when you next sign in.

    Done