LIM COLLEGE

Policy for Connecting Devices to the LIM College Network (LAN)

Background and Scope:

Managing access to a Local Area Network ("LAN") is an important task in the College's ability to maintain a secure, accessible and efficient network environment for its users. Finding balance between ease of access and a secure network is a difficult and ever-changing challenge. New hardware and software technologies enable network users to connect devices that may adversely impact their and other user's network service.

To ensure the proper health, stability and security of LIM College's network, systems, data, and services, proactive measures must be taken to ensure continuity at LIM College. Ensuring that each device is safe in a shared computing environment is part of the process for maintaining a healthy network environment. Ad-hoc installation of devices without prior written consent and without the involvement of the College's IT Department may pose serious threats to the institution through viruses, Trojans, malware, botnets, and other forms of malicious software/hardware.

Policy and User Responsibilities:

The Information Technology Department is solely responsible for installing and maintaining the network infrastructure at LIM College. The infrastructure includes, but is not limited to, network equipment, switches, routers, inter/intra building cabling, wireless access points and individual jacks (network connections points).

Individual network jacks must be used to connect a LIM College computing device to the network, such as Cisco IP phone, printers and computers. The IT Department is solely responsible for connection and management of network infrastructure devices or systems (switches, routers, call manager, wireless and wiring, etc.) on the LIM College network.

Users are prohibited from directly connecting personal computers / laptops to the LIM College network. Users are also prohibited from creating ad-hoc wireless network(s) for redistribution of LIM College network resources.

Exceptions:

Exceptions inevitably occur. The IT Department will carefully review individual situations and address them fairly. Recommendations will be made to accommodate the user's needs.

Enforcement:

The IT Department monitors network utilization with a variety of tools and procedures. LIM College IT Department will perform scheduled scans of the network for devices that are not sufficiently protected against data security threats. The IT Department reserves the right to terminate access to the network and services of any devices if the impact poses a threat to security or service.

Violation of this policy by a student may result in disciplinary action.