



MyLIM - Update Security Verification Information

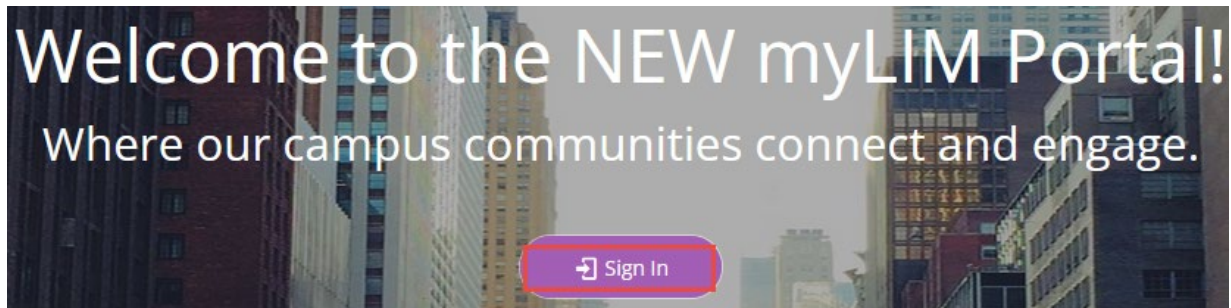
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Overview

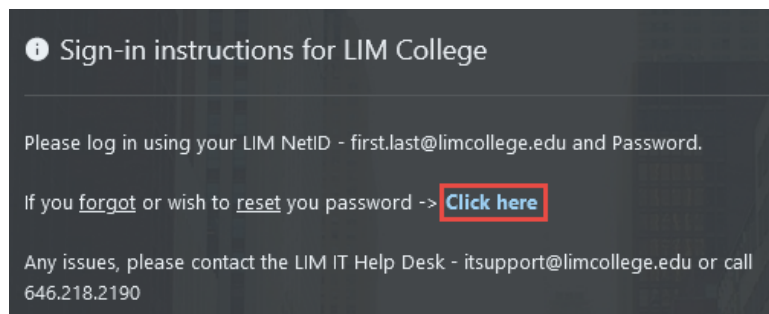
The purpose of this document is to highlight the process for **updating the security verification information**, which was setup during registration within the Password Recovery System.

If your cell phone number or email changes, it is important to update this information within the myLIM system. If not, you will not have the ability to reset your password. To update this information, do the following:

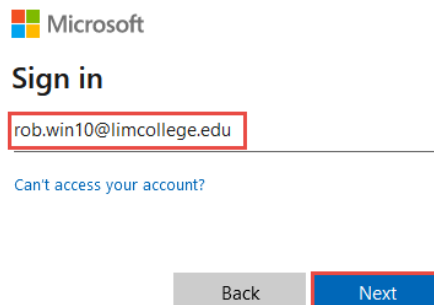
1. On the ‘Welcome to the New myLIM Portal’ page (<https://mylim.limcollege.edu>), click ‘Sign in’.



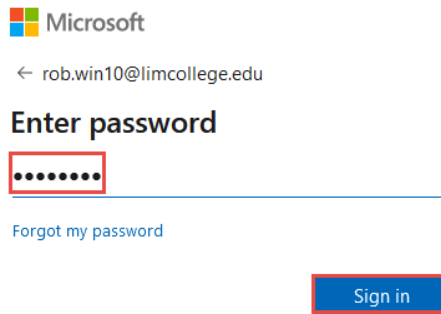
2. Within ‘Sign-in instructions for LIM College’ section, ‘Click here’



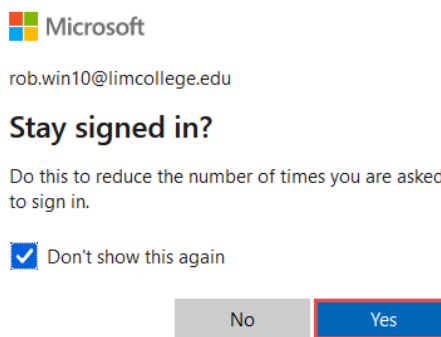
3. You will now be redirected to enter your LIM College email address. Click ‘Next’.



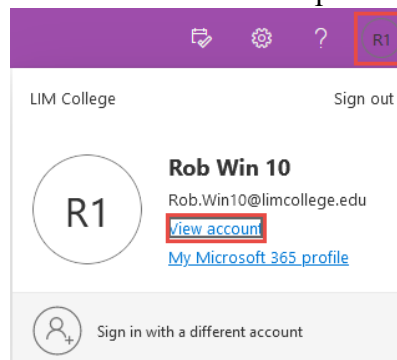
4. Enter your password. Click 'Sign in'.



5. If you choose to 'Stay signed in', click 'Yes'. To not show this prompt the next time you sign in, check off box 'Don't show this again'.



6. Click on your profile icon, then 'View account' from the drop-down menu.



7. In the 'Security info' section, click 'UPDATE INFO'.

Security info



Keep your verification methods and security info up to date.

[UPDATE INFO](#)

8. To change 'Email', click 'Change' from the email section.

| Method | Details | Change | Delete |
|----------|---------------------------|--------|--------|
| Phone | +1 6462968419 | Change | Delete |
| Password | Last updated: 14 days ago | Change | |
| Email | rhernandez10031@gmail.com | Change | Delete |

9. At the prompt, enter **your new personal email address** (Gmail, Yahoo, etc). Note – **Do not use your LIM email address**, as you will not be able to access your LIM email if you wish to reset your password). Click 'Next'.

What email would you like to use?

[Redacted]@yahoo.com

Cancel Next

10. Log into your personal email account to retrieve the verification code.

Microsoft
www.microsoft.com

LIM College account email verification code

msonlineserviceteam@microsoft.com
To: [Redacted]@yahoo.com

Verify your email address

Thanks for verifying your Rob.Win10@limcollege.edu account!

Your code is: 976662

Sincerely,
LIM College

Microsoft Corporation | One Microsoft Way Redmond, WA 98052-6399
This message was sent from an unmonitored email address. Please do not reply to this message.
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Microsoft

11. Enter the code and click 'Next'.

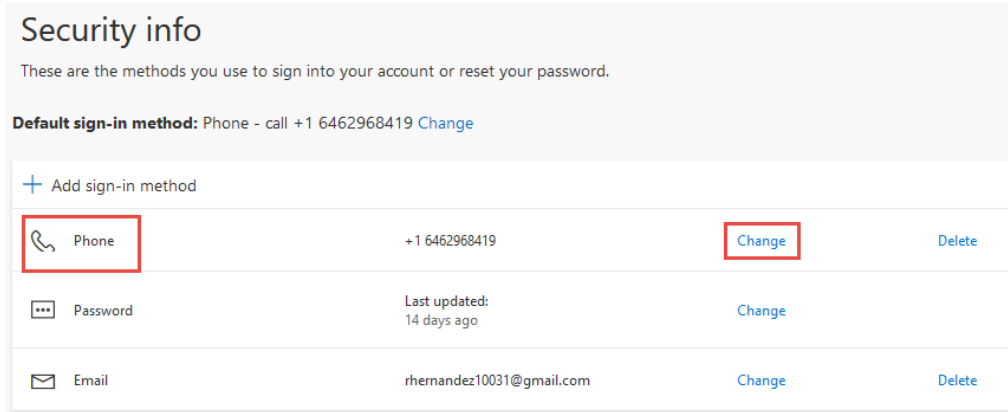
We just sent a code to [Redacted]@yahoo.com

917833

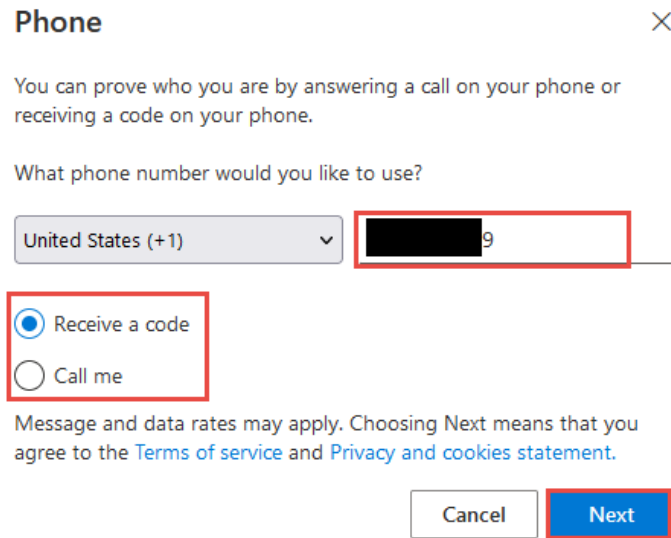
Resend code

Back Next

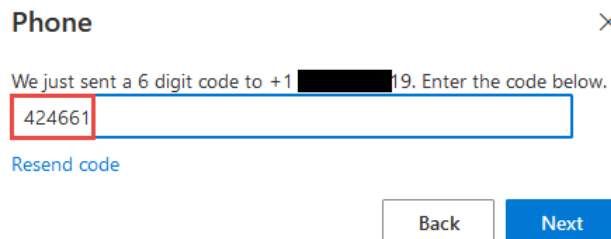
12. To change 'Phone', click 'Change' from the phone section.



13. At the prompt, enter your new phone number, then select either 'Receive a code' or 'Call me' for verification. Click 'Next'.



14. You will receive a text message or call to your mobile device. Enter the code and click 'Next'.



15. Verification is complete and your new number is now registered.

