



# RECOMMENDATION REQUEST FORM

### To LIM College Scholarship Applicants:

After you have completed the fields below, please give this form to the person completing your recommendation. Have your recommender return this form and your letter back to you in a sealed envelope. Letters of Recommendation must be submitted along with all other application materials in one package. Letters from non-LIM College references must be on company letterhead.

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Primary Email: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Check all that apply: FEF \_\_\_\_\_ Supplemental \_\_\_\_\_

### To the Evaluator:

Your Letter of Recommendation will be a significant part of the overall evaluation process for the LIM Scholarship application process. The Scholarship Committee is specifically looking for your insight into the applicant's leadership, teamwork, communication, intellectual, and interpersonal skills and abilities, as well as her/his level of maturity, strengths and weaknesses. We find that specific examples or anecdotes that highlight these qualities are most helpful. Please be as detailed as possible in your evaluation.

If we can assist you in any way please call (212) 752-1530 Ext. 389 or email sfs@limcollege.edu.

Name of Evaluator: \_\_\_\_\_

Position/Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Primary Email: \_\_\_\_\_

What is your relationship to the applicant? (Supervisor, Professor, Etc.)

\_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

How would you categorize your support for this applicant?

Unequivocally Support  Strongly Support  Support  Moderately Support  Oppose

**To the best of my knowledge, the information provided here is accurate.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **IMPORTANT:**

**Please complete & include this form with your Letter of Recommendation before submitting back to student. Letter of Recommendation must be submitted by student with all other application materials by uploading to their digital application.**