



Office of Student Financial Services
How to Request a Tax Return Transcript Online

Your 2018–2019 Free Application for Federal Student Aid (FAFSA) was selected for a review process called verification.

You will need to request an “*IRS tax return transcript*”, not the “*IRS tax account transcript*,” please visit www.irs.gov or call 1-800-908-9946. **Photocopies of the income tax returns are no longer accepted.**

Filing | Payments | Refunds | Credits & Deductions | News & Events | Forms & Pubs | Help & Resources | for Tax Pros

File Your Tax Return | Get Your Refund Status | Pay Your Tax Bill | IRS.gov En Español

Forms and Pubs | Hot Topics | Tools | Filing & Payment

- Forms and Pubs: 1040, 1040EZ, W-4, W-9, 1099-MISC, 940, 941, Tax Table, Pub 15, Pub 17, More ...
- Hot Topics: Renew or Obtain a PTIN for 2014, Understanding Your 1099-K, Pay Your Tax Bill, Earned Income Tax Credit, Affordable Care Act Tax Provisions, More ...
- Tools: Use the Interactive Tax Assistant, Request an Electronic Filing PIN, **Get Transcript of Your Tax Records**, Time to Adjust Your Tax Withholding?, Apply for an EIN Online, More ...
- Filing & Payment: where's my refund?, freefile, e-file, EFTPS

You can get a transcript by mail to view your tax account transactions or line-by-line tax return information for a specific tax year. The method you used to file your return and whether you have a refund or balance due, affects your [current year transcript availability](#). **Note:** If you need a copy of your return, you must use [Form 4506, Request for Copy of Return](#).

To use **Get Transcript by Mail**, you need your [Social Security number \(SSN\)](#) or your [Individual Tax Identification Number \(ITIN\)](#), date of birth, and address from your latest tax return.

Get Transcript by MAIL

- Transcripts arrive in 5 to 10 calendar days at the address we have on file for you
- [Transcript Types](#) available by mail
- [Frequently asked questions \(FAQs\)](#)
- [Get Transcript by Mail en Español](#)

If you have any questions or need additional assistance, please feel free to our office.