

LIM COLLEGE | INTERNATIONAL STUDENT SERVICES

545 Fifth Avenue, 7th fl | New York, NY 10017 | iss@limcollege.edu | (212) 752-1530 x252

I-20 APPLICATION CHECKLIST

Copy of my Passport's Biographic Page (required)

Proof of Financial Funding (required) For a list of acceptable documents, please see instructions.

Affidavit of financial support on page 3 (required if you will receive financial support from a sponsor)

Affidavit of support from a room and board sponsor on page 4 (if applicable)

Proof of room and board sponsor's address (if applicable)

Academic Scholarship Award letter (if applicable)

Copy of a valid F-1 visa (if applicable; required for transfer applicants)

Transfer Form on page 5 (required if you are currently an F-1 student at another U.S. school/college, or on OPT)

INSTRUCTIONS

The I-20 application can be e-mailed to iss@limcollege.edu or mailed to 545 Fifth Avenue, New York, NY 10017.

All scans and photocopies must be of readable quality | Do not send original documents | Make sure to answer all of the questions on the application | Submit all required supporting documents from list above | Do not forget to sign and date the application on page 2 | All supporting documentation must be in English or translated into English.

Sources of Financial Support

Your financial support can come from any of the following sources in the U.S. or abroad:

- Funds from sponsors* (parents, relatives, friends, organizations), and/or
- Personal funds that come from your own resources.

*If a sponsor will fund your educational and living expenses, they must sign affidavit of support.

Acceptable Proof of Financial Funding

- Bank statements. Statements must show history of transactions for the most recent 3-6 months, include the name of the account holder, account number, account type, date, the current balance in the account, type of currency. Bank statements must be recent, not older than 3 months.
- Bank statements for a family-owned business supported by a copy of the organization's most recent annual report; specifically, the financial statements or the auditor's report. The business financial statements must show income that is enough to cover the sponsor's own business plus the amount promised to the student.
- Certificates of deposit issued within the most recent 3 months in the sponsor's name with a maturity date no later than the start date of the academic term.
- Approved educational loan paperwork showing your name as the loan holder, the amount of the loan, the date the loan takes effect, and the conditions of the loan.

Unacceptable Proof of Primary Financial Funding: Non-liquid funds such as stocks, bonds, life insurance, deeds, retirement funds, public providence funds, 401K accounts, tax returns, unconfirmed loan applications, salary/income letters, credit card accounts, chartered accountant statements or third party evaluations of funds, property (houses, jewelry, vehicles), letters from the bank not supported by the bank statements.

Please read the following instructions carefully. Complete all information on this form, and submit the form along with all supporting documentation to the office of International Student Services (ISS) at iss@limcollege.edu or by mail to: LIM College, International Student Services, 545 Fifth Avenue, 7th floor, New York, NY 10017.

PERSONAL INFORMATION

1. Please check one appropriate box

In the past 5 months I have not been in F-1 student status (students who have not attended another U.S. school in the past 5 months).

I have valid F-1 status/I-20 from _____ (U.S. school) My SEVIS ID: _____

You will need to fill out and submit the I-20 Transfer Form in addition to this application

I am in the U.S. in _____ status (other than F-1) If you are in another nonimmigrant status (e.g. H-4, L-1, F-2), please contact ISS office to set up an appointment with an International Advisor.

2. Please PRINT/WRITE clearly

Name in passport: (Enter exactly as shown in your passport. Attach a copy of your passport biographic page.)

Surname/Primary Name _____ Given Name _____

Date of birth: Month _____ Day _____ Year _____

Gender: Male _____ Female _____

Country of birth: _____ **Country of citizenship:** _____

Country of permanent residence: _____

Home country address: _____
address _____ Apartment _____

City _____ State/Province _____ Country _____ Postal Code _____

Student's address in the U.S. (if known):

address _____ Apartment _____

City _____ State _____ Postal Code _____

Marital status: Married _____ Unmarried _____

Dependents: Please complete the following information about your spouse and/or child (children), **only** if they will come with you to the U.S.

1. _____
Name (family, first) _____ Date of birth (M/D/Y) _____ Country of birth _____ Relationship to you _____

2. _____
Name (family, first) _____ Date of birth (M/D/Y) _____ Country of birth _____ Relationship to you _____

Your contact information:

Phone number in your home country: _____ U.S. phone number: _____

Email address: _____

Have you been notified of your admission to LIM College? Yes _____ No _____

Please note that your form I-20 cannot be issued until you are accepted.

3. How do you prefer to receive your I-20?

Mail my I-20: We will mail your I-20 via FedEx directly to your mailing address. Please provide your actual mailing address below.

First Name: _____ Last Name: _____ Phone Number: _____

Street Name: _____ Apt. # _____ City: _____

State/Province: _____ Country: _____ Postal Code: _____

Hold for Pick-Up by: Name: _____ Phone: _____ Email: _____

STUDENT'S STATEMENT OF FINANCIAL SUPPORT

1. What level of education will you be pursuing? Associate's Bachelor's Master's
2. What will your major be? _____

The annual estimated expenses at LIM College for one academic year are as follows:

\$51,980 for the associate's program | **\$51,980** for the bachelor's program | **\$59,450** for the master's program
(full cost of the Master's program)

These figures include tuition and fees, room and board (a place to live and meals), educational supplies, transportation, and personal expenses. You should expect annual increases of approximately 2-5% in expenses. Summer school tuition is not included in the estimated expenses above for the undergraduate (A.A.S., A.O.S., B.P.S., B.B.A., B.S.) programs.

Dependent costs: if you are going to be accompanied by a spouse or a child, you must show additional evidence of financial capability to cover annual expenses in the amount of \$ **6,700** each (undergraduate programs), and **\$8,700** each (graduate programs).

The above is an estimate for one academic year only. Please keep in mind that you will be required to show proof of funding readily available for the first year of your program and certify that you have access to funding covering the entire length of the program.

3. How will you be funded for your program of study?

The following documents are enclosed to prove my financial support responsibility:

Please check off the appropriate box(es) below:

My personal funds: (indicate amount) \$ _____
Bank statements
Proof of income

Funds from a Sponsor(s): (indicate amount) \$ _____
Affidavit of support (see attachment 1)
Bank statements
Proof of income

If you have more than one sponsor, each sponsor must sign the affidavit and provide the documentation

Funds from other sources (e.g. your government, scholarship): (indicate amount) \$ _____
Official documentation issued by the government or scholarship organization stating the amount of funding

Free room and board from a sponsor with whom you will live in the U.S.:

Affidavit of support (see attachment 2)

Proof of residence (lease, deed, bills)

If you will live with a sponsor in the U.S. who will provide room and board to you, you will need to show the following estimated annual expenses: \$31,630 if you are in the bachelor's or associate's program; and \$36,650 if you are in the master's program.

Notes regarding supporting documentation: All documents must be less than 3 months old; in English or translated into English; clear photocopies or scans. All pages of statements must be submitted. Please do not submit original documents.

I certify that the above information is accurate and that I am aware of the full cost of education LIM College and that the funds are available for the duration of the entire program.

Student Signature: *SIGN HERE*

Date: *FEBRUARY 8, 2018*

ATTACHMENT 1: AFFIDAVIT OF FINANCIAL SUPPORT

Please note: if a student has more than one sponsor, each sponsor must provide a copy of the signed affidavit below.
Message to the sponsor: Before signing the affidavit, you must understand that you are making a financial commitment to the student that should not be broken. Promise only the amount of money you are able to give. Fill this form out completely in English.

Attach the documentary evidence of support explained below that proves you are financially capable of providing this cash support for each year of the student’s program of study:

BANK STATEMENT in your name only. The amount in the bank statement(s) must have readily available funds to cover the total cost of the first year of the student’s program. If another person’s name appears on your bank statement, that person must complete a separate affidavit or submit a notarized statement permitting those funds to be considered as financial support for the student.

Please also submit proof of income as explained below:

- Employer’s salary statement on company letterhead, *or*
- Income tax returns, *or*
- Pay checks for the last six months, *or*
- Income from other verifiable sources, *or*
- *If self-employed*, salary estimate from private accountant or bank, business registration, or licenses, and “profit and loss” statement.

THIS IS MY SWORN PROMISE OF FINANCIAL SUPPORT

Please make sure to fill in all the blanks.

I, _____ *promise that I can and will give*
my full name

_____ *no less than U.S. \$*

full name of student

in cash (including annual cost of living increases on this amount) for EVERY YEAR of the student’s program of study at LIM College.

My relationship to the student is _____

My address is _____

Phone number _____ Email _____

Name of my employer _____ Annual Salary _____ (USD)

My proof of income and bank statements as described above are attached: Yes No

I certify that the information I have provided above is true and correct and I certify that the financial resources I will provide in support of the student’s application for a Form I-20 are available to the student for the entire duration of the studies identified in the application.

Signature of the Sponsor: _____ Date: _____

ATTACHMENT 2: AFFIDAVIT OF FREE ROOM AND BOARD (Sponsors in the U.S. only)

Message to the sponsor: Before signing the affidavit, you must understand that you are making a financial commitment to the student that should not be broken. You are also proving that you are the person who owns or rents the property and can afford the support you are promising. Fill this form out completely in English. Attach the documentary evidence of support explained below. Prove that you are capable of providing this support for every year of the student's program of study by attaching one of the following documents:

PHOTOCOPY of your deed, or lease, and current rent receipts or bills to prove that you are the person who owns or rents the property. Please do not submit original documents.

THIS IS MY SWORN PROMISE OF FREE ROOM AND BOARD

Please make sure to fill in all the blanks.

I, _____ *my name* promise that for each year of his/her
program of study, _____
full name of student
will live free of any charge with me in my home at:

Physical address _____ *Apt. #* _____

City, State _____ *Zip Code* _____ *Phone* _____

I own rent this property.

My relationship to the student is _____

I will not require any type of service to be performed in exchange for this benefit.

If presently in the U.S., does the student currently live with you? Yes No

My deed or lease are attached: Yes No

I certify that the information I have provided above is true and correct:

Signature of the Sponsor: _____ Date: _____

SEVIS I-20 TRANSFER FORM
SEVIS SCHOOL CODE: LIM College (NYC214F00778000)

Instructions: Only students who have been attending school in the United States are required to submit this form. Please complete Part 1 of the form and bring the form to the International Advisor (DSO) at the school you currently attend or most recently attended. The International Advisor must complete Part 2 of the form and email a copy of the form to iss@limcollege.edu.

➤ **Part 1: TO BE COMPLETED BY THE STUDENT**

Full Name: _____ SEVIS ID #: _____

Address: _____

Phone number: _____ Email: _____

I intend to transfer to LIM College for the _____ Fall _____ Spring _____ semester

I hereby grant permission for the information requested below to be made available to LIM College.

Student's signature: _____ Date: _____

➤ **Part 2: TO BE COMPLETED BY THE DESIGNATED SCHOOL OFFICIAL (DSO)**

The above student intends to transfer to LIM COLLEGE for the semester stated above. Please answer ALL questions based upon the term immediately preceding the transfer or the last semester preceding the transfer or the last semester preceding a vacation or authorized practical training. **LIM College's SEVIS School Code: NYC214F00778000**

Was the student considered to be pursuing a full course of study? _____

Is the student currently authorized to attend your institution? _____

What is the student's I-20 completion date? _____

What is the student's last date of attendance? _____

Has the student been approved for Reduced Course Load at your institution? _____

Please cite any periods of practical training: _____

Please check one: The student is in lawful F-1 status according to INS regulations and is eligible for transfer
 The student is NOT in lawful F-1 status according to INS regulations for this reason:

If the student's record is in complete or terminated status, please contact our office before releasing the SEVIS record.

The record release date will be: _____

DSO Name: _____ Title: _____

Telephone: _____ Email: _____

Institution Name: _____

Signature of DSO: _____ Date: _____